



CAL FIRE LOCAL 2881

RELEASE TIME BANK

I:

NAME

ADDRESS:

HOME

CITY:

STATE:

ZIP:

UNIT

Converted to the 40-hour clock, as a donation to the CAL FIRE Local 2881 Release Time Bank

Hereby Authorize:

(Donate in *days* only, not hours)

_____ Day(s) from my CTO Balance

_____ Day(s) from my Holiday Balance

_____ Day(s) from my Vacation

_____ Day(s) from my PLP Balance

Signature: _____

Date: _____

This form must be attached to your timesheet (E-Pay) in the month that you donate.

INSTRUCTIONS:

EMPLOYEE: Attach to timesheet (E-Pay) for the month in which you donate.

PERSONNEL: After processing, retain signed form with timesheet and forward to:

CAL FIRE Local 2881
1731 J Street, Suite 100
Sacramento, CA 95811

Check if you are a supervisory member of CAL FIRE Local 2881.

Processed by: _____

CAL FIRE Local 2881
Phone: 916.609.8700
www.calfirelocal2881.org